



Town of Grafton
GRAFTON MEMORIAL MUNICIPAL CENTER
30 Providence Road
Grafton, MA 01519
Tel. (508)839-5335 Ext 1100 • Fax (508)839-4602
www.grafton-ma.gov

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MINUTES
GRAFTON PUBLIC WORKS ADVISORY COMMITTEE
Thursday, November 21, 2019
Grafton Municipal Center – Conference Room E

A meeting of the Grafton Public Works Advisory Committee was held on November 21, 2019 at 6:00pm in Conference Room E of the Grafton Municipal Center.

Attendees:

Committee Members: John Bechard and Patrick O'Connell

Guests: Paul Cournoyer (DPW Director), Brian Szczurko (Asst. Town Engineer) and Chris Caron (Secretary)

The meeting was called to order by Chairman John Bechard at 6:03pm. The following represents the results of the meeting:

New Business:

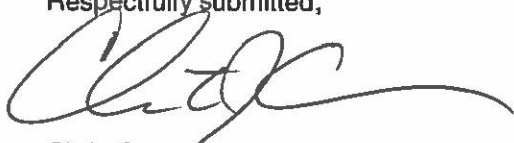
- **2019 Paving Contract Update** – Mr. Szczurko informed the Committee that despite weather delays, work on Milford Road has been completed. Construction on Carroll Avenue and Countryside Road was unable to begin this season. As a result, they will be added to the 2020 roads list.
- **2020 Pavement Management Plan** – Mr. Szczurko explained to the Committee that the road construction coming up in 2020 will consist mostly of mill and overlay work which should minimize the impact on the commuting public. Basic repairs to Christopher Drive have begun as the Town continues to try and improve the quality of the road.

Old Business:

- **Updates**
 - **Adams Road** – Now that the funding for Adams Road has been approved, a meeting with the Conservation Commission will be scheduled to determine how best to proceed with the project.
 - **Institute Road** – Mr. Szczurko reported that outside of a couple of minor landscaping issues, work on Institute Road has been completed.
- **Update on New DPW Facility** – Discussion centered on the ongoing problems with the quality of work at the new Public Works site. Mr. Cournoyer informed the Committee that there has been no action taken by the contractor to fix any of the issues. The Committee agrees that the Town should in no way settle for inferior workmanship and that all of the contractor's work deemed substandard should be replaced at their expense.
- **Review/Accept Minutes** – Mr. O'Connell moved that the September 5, 2019 minutes be accepted as written. Mr. Bechard seconded. The motion passed unanimously.

Adjournment: Having no further business, Mr. O'Connell moved that the meeting be adjourned at 6:44pm. Mr. Bechard seconded. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Chris Caron', with a long horizontal flourish extending to the right.

Chris Caron
Recording Secretary